

School District of Manawa

Special Board of Education Meeting Agenda

July 7, 2022



Google Meet joining information

Video call link: <https://meet.google.com/ohe-htqo-wxs>

Or dial: (US) +1 985-240-5409 PIN: 132 944 449#

1. Call to Order – President Reiersen – **6:45 p.m.** – MES Board Room, 800 Beech Street Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Public Comment (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
6. Unfinished Business: None
7. New Business:
 - a. Consider Accepting the Resignation of the Secondary School Counselor as Presented
 - b. Consider Approval of Grade 5 Teacher as Presented
 - c. Consider Approval of Middle School Teacher as Presented
8. Next Meeting Dates:
 - a. July 6, 2022 Policy and Human Resource Committee Meeting - 5:00 p.m.
 - b. July 7, 2022 Special Board of Education Meeting (Hiring) - 6:45 p.m.
 - c. July 7, 2022 Curriculum Committee Meeting - 7:00 p.m.
 - d. July 13, 2022 Finance Committee Meeting - 5:00 p.m.
 - e. July 18, 2022 Regular Board of Education Meeting - 7:00 p.m.
 - f. August 16, 2022 Buildings and Grounds Committee Meeting -5:00 p.m.
9. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

0167.3 - PUBLIC COMMENT AT BOARD MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of Board President.

Public Comment Section of the Meeting

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
 - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the

following conditions:

1. No obstructions are created between the Board and the audience.
2. No interviews are conducted in the meeting room while the Board is in session.
3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

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Melanie Oppor <moppor@manawaschools.org>

Letter of resignation

Matt Dorsey <mjdorsey25@gmail.com>

Thu, Jun 30, 2022 at 10:22 AM

To: Melanie Oppor <moppor@manawaschools.org>

Melanie Oppor,

It is with regret that I write this email to inform you that I will not be joining Manawa this year. I have decided to accept an offer from my previous employer that was too good to pass. I wanted to offer thanks for the consideration for the job and under different circumstances know it would have been a wonderful fit. I wish you luck in finding the right person for the job and know that with a district like yours you will find someone great.

Thank you again,

Matt Dorsey



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

To: Dr. Melanie J. Oppor, BOE
From: Danni Brauer
Date: 7/11/22
Re: Katie Riehl 5th Grade Teacher Recommendation for Hire

This memo is to recommend Katie Riehl for the 5th Grade Teacher position vacancy for the 2022-23 school year. Ms. Riehl has over 20 years of experience in education.

Ms. Riehl taught in the Appleton Area School District for 15 years in a variety of elementary positions before deciding to stay home with her children. Since returning to teaching she was a paraprofessional and long-term substitute before accepting a middle school teaching position at Most Precious Blood Parish Catholic School.

Ms. Riehl's references spoke very highly of her behavior management, collaboration, and creating community with her students. Ms. Riehl is described as a positive team player who truly cares for her students. Her eagerness to improve makes her very coachable.

Ms. Riehl's positive attitude, bubbly personality, and years of experience will fit in well at MES. The interview team unanimously endorses her for this position.

School District of Manawa

800 Beech Street
Manawa, WI 54949

Phone: (920) 596-2525
Fax: (920) 596-5308

Little Wolf High School Manawa Middle School

515 E. Fourth St
Manawa, WI 54949

Phone: (920) 596-2524
Fax: (920) 596-2655

Manawa Elementary

800 Beech Street
Manawa, WI 54949

Phone: (920) 596-2238
Fax: (920) 596-5339

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Students choosing to excel; realizing their strengths.

To: Dr. Melanie Oppor

Fr: Michelle Johnson

Date: July 1, 2022

Re : Middle School Teacher (1.0 FTE) - Ms. Jessica Nelson

This memo is to recommend Ms. Jessica Nelson for the Middle School Teacher position for the 2022-2023 school year. Jessica is a former graduate of University of Wisconsin Superior with a Bachelor of Science in Education majoring in Elementary/Middle Level education. Previously, she has worked in the School District of Manawa as a Special Education Paraprofessional in grades 7 and 8.

As a candidate, Ms. Nelson comes highly recommended as her references shared that she “is driven, creative, and organized as well as developed meaningful relationships with her students” and additionally “her background knowledge and instructional delivery are consistently executed to meet the needs of students.” Throughout her interview, Jessica presented well-thought out literacy based lesson plans, and evidence of her behavioral practices balancing high expectations while creating a warm environment for our secondary students. Little Wolf and Manawa Middle School interview team representatives were drawn to her willingness to collaborate, problem solve, and identify best practices in supporting our students.

Previously, Ms. Nelson has experience in literacy lesson design and implementation, adjusting her instructional delivery based on student needs/data, as well as building a strong rapport with students and their families. In addition to her experience within the School District of Manawa, she has successfully worked in multiple long-term substitute positions in the Weyauwega, Amherst and Little Chute school districts.

Jessica is the perfect candidate for our middle school team. She already has an established relationship with the staff and is eager to learn more about our students and families. Her willingness to learn new things, and her passion for aligning lessons to our students’ needs , make her a perfect fit. I recommend her for this 1.0 position without hesitation.